REVISION I (LESSONS 1-5)


LESSON 1 – GENERAL, BUSINESS

Complete the text with the missing elements.

My name is Sarah Jones. I work f__________ System Industries Ltd. I am the H__________ of the Sales Department. I am in c__________ of five sales teams. I am also r__________ for coordination among team leaders. My job does not i__________ a lot of travelling.

Score ___ / 5

LESSON 2 – COMPANY STRUCTURE

Match the words from the box with their definitions. Be careful, there are more words than definitions.

<table>
<thead>
<tr>
<th>Plc.</th>
<th>Ltd.</th>
<th>headquarters</th>
<th>plant</th>
<th>warehouse</th>
<th>branch</th>
</tr>
</thead>
<tbody>
<tr>
<td>subsidiary</td>
<td>chairperson</td>
<td>head of department</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

a) Production site
b) Company with shares
c) Local office or shop of a company or organization
d) Place for keeping stocks
e) Company that is owned or controlled by another company

Score ___ / 5

LESSON 3 – PUBLIC LIMITED COMPANY

Translate.

a) Dioničko društvo
b) Burza
c) Glavni izvršni director
d) Upravni odbor
e) Nadzorni odbor

Score ___ / 5
LESSON 4 – CORPORATE FINANCE

Unscramble the following words.

a) calpiat  ____________________

b) opirft  ____________________

c) ruotvner  ____________________

d) asstes  ____________________

e) sitlibaieil  ____________________

Score ___ / 5

LESSON 5 – PERSONAL FINANCE

Underline the correct word.

a) My salary is paid to my deposit / current / savings account.

b) Cash = coins and statements / money / notes.

c) Total money you earn is called net / brut / gross income.

d) Money you take out of bank is called loan / lawn / lone.

e) Another word for money is fund / funds / found.

Score ___ / 5

TOTAL: ___ / 25


Rješenja zadataka iz lekcije Business English – Lesson 40 – Business Clichés.

a) I know we have already tried this solution and it didn’t work but this time it’s different because the market conditions have changed.

b) We keep asking the same question and getting the same answers. We cannot move to the next stage until we solve this. We need to change our paradigm and start thinking outside the box.

c) You should put more effort to it and find the solution. If you can’t do it, who can? At the end of the day, you are the expert.

d) Don’t shoot the messenger, but I have some terrible news. Our sales dropped by 28% in the last quarter.

e) I swear they ordered pork, but they complained to the manager that they didn’t, so we had to give them free meal. Ah well, what can you do... The customer is always right.